



GLORIA STEPHENS AWARD FOR EXCELLENCE AS AN EDUCATOR OF PERIOPERATIVE NURSING

The “**Gloria Stephens Award for Excellence as an Educator of Perioperative Nursing**” was established at the suggestion of and in collaboration with Ms. Gloria Stephens, and will be presented for the first time in 2009 at the ORNAC National Conference.

Gloria Stephens recognized as a young girl that her future career would be in perioperative nursing. As a Grade 9 student at Chebucto Road School in Halifax, NS, she was required to develop a 'CAREER BOOK'. The title page for Gloria's book was “*Nurse As My Career.*” She pursued this dream and graduated from the Victoria General Hospital School of Nursing, Halifax, in the class of '53. Her career included acting as British Columbia Operating Room Nurses Group (BCORNG) President from 1970 to 1972 and during this time, with a committee, published the first in Canada, OR 'Standards of Patient Care". She also served a term as ORNAC President from 1990-1993. A special milestone: She was the scrub nurse on the first open-heart surgery at St. Paul's Hospital in Vancouver!

Gloria has always been passionate about perioperative education. To this end, she developed the nursing OR Program at St. Paul's Hospital to the level of receiving university credits toward a nursing degree for the graduates and she was consultant and advisor in the development of a perioperative nursing course at the British Columbia Institute of Technology (BCIT). She has also written and published many articles. Awards highlighting her career include the 1987 Registered Nurses Association of BC (RNABC) Excellence Award in Nursing Practice, the first Isabelle Adams Award ever awarded by ORNAC in 1988, the 1990 RNABC Excellence award in Nursing Education, and the 1994 YWCA Woman of Distinction award for Education.

The “**Gloria Stephens Award for Excellence as an Educator of Perioperative Nursing**” will celebrate a nurse recognized by his/her students, peers, and managers as an outstanding educator and role model in the field of perioperative nursing.

GLORIA STEPHENS AWARD CRITERIA

AWARD DESCRIPTION

The “**Gloria Stephens Award for Excellence as an Educator of Perioperative Nursing**” was established at the suggestion of and in collaboration with Ms. Gloria Stephens. The award, which will be presented during National Conference years, will celebrate a nurse recognized by her students, peers, and managers as an outstanding educator and role model in the field of perioperative nursing. The recipient of this award will receive a cheque for \$1000 donated by Ms. Stephens, a plaque, and a pin.

POLICY AND PROCEDURE

1. The Awards Chair shall advertise the Award in the Canadian Operating Room Nursing Journal, on the ORNAC Website, and through the members of the ORNAC Executive and Board of Directors.
2. Nomination forms shall be available for downloading from the ORNAC Website. Completed nominations shall be submitted to the ORNAC Awards Chair no later than **January 15th** of a National Conference year.
3. The Awards Chair shall review the nominations for completeness, and also to determine if any of the nominees are members of the Awards Committee. Incomplete submissions will not be considered. If a nominee is a member of the Awards Committee, the Awards Chair shall contact that nominee and request him/her to make one of the following choices:
 - 3.1 withdraw as a member of the selection committee and allow the nomination to stand;
 - 3.2 remain as a member of the selection committee and decline the nomination.

Note: The Awards Chair shall not be eligible for nomination during the term of office as Chair.

Nominees must:

- 3.3 be a perioperative nursing instructor/educator in either a perioperative setting or a perioperative nursing education program
 - 3.4 be nominated by at least three (3) staff members/students
 - 3.5 be supported by the perioperative manager/supervisor
 - 3.6 hold CNA Certification in Perioperative Nursing for at least five (5) years
 - 3.7 be a current ORNAC member, and have contributed to and encouraged others to participate in ORNAC activities
4. The Awards Chair shall remove the identifying names and addresses on the nomination forms and assign a code number to each.
 5. The Awards Chair shall duplicate the nomination papers and forward to the Awards Committee members along with the guidelines for selection and the score sheets **by January 31st** of the National Conference year.

6. Members of the Awards Committee shall use the selection process approved by the ORNAC Board:

Scoring:

- 6.1 The minimum number of points necessary to be considered for the award shall be 75/100.
 - 6.2 The Awards Committee shall retain the right to recommend that the award not be given, in the event that insufficient points are awarded to the nominees. The Awards Committee must agree by a majority that the points received are insufficient to determine an award.
 - 6.3 All points shall be totaled by the Awards Chair, and the nominee with the highest score shall be deemed the recipient of the Award.
 - 7.4 In the event of a tie, the President of ORNAC will break the tie to select the winner.
7. Score sheets shall be completed and returned to the Awards Chair for compilation by **February 15th**.
 8. All nomination papers, except those of the successful nominee, shall be destroyed at the completion of the selection process.
 9. All nominations shall remain confidential. Only the recipient of the award will be announced.
 10. Recipients of the Award are not eligible for nomination in subsequent years.
 11. Profiles of nominees that were not selected may be resubmitted in subsequent years, with a new submission each time.
 12. The Awards Chair must notify Ms. Stephens when a recipient is selected to arrange transfer of the \$1000 from Ms. Stephens. Ms. Stephens will continue to donate the award in the conference year until 2019.
 13. If possible, the award recipient should not be notified in advance of the successful nomination. The Awards Chair and the President of ORNAC shall assess the situation, and if necessary, notify the recipient so that he/she can choose to attend the National Conference to receive the award.
 14. The presentation of the award shall be done at an Executive approved time at the National Conference. The Awards Chair will inform the President of ORNAC of the name of the award recipient, and will make arrangements with the Conference Chair for the awards presentation. If the recipient does not attend the conference, arrangements will be made by the provincial board members to present the award at a provincial event.
 15. The Awards Chair will act as Master of Ceremonies for the awards presentations, but may request the award be presented by the ORNAC President, a past award recipient, or Ms. Stephens herself.
 16. The award recipient shall receive \$1000, a Gloria Stephens Award plaque and pin, a profile of Ms. Stephens describing her contributions to the field of perioperative nursing education,

and a letter of congratulations from the Awards Chair, outlining the details of the selection process.

17. The Awards Chair will make arrangements for photographs to be taken at the presentation whenever possible.

GLORIA STEPHENS AWARD NOMINEE PROFILE

Please include information from the following four sections not to exceed 5 pages. Additional supporting pages/resume may be added.

I. EDUCATION (15 points)

Describe in detail, education to date.

II. YEARS AS A PERIOPERATIVE NURSING EDUCATOR (15 points)

Describe work experience and position held.

II. SKILLS IN PERIOPERATIVE NURSING EDUCATION (40 points)

Comment on the key strengths, including: knowledge, practice, skills, expertise, role model, standards, contribution to work settling, teaching and leadership.

IV. AWARDS / ACTIVITIES (30 points)

Describe nursing/Non-nursing awards received, national and provincial association memberships and positions held. Include: committee work, speaking activities, executive position, publications, special events and all O.R. Association work at local, provincial, national and international level. Describe how nominee keeps knowledge and skills current; including perioperative workshops and conferences; and encourages students/staff to do the same. Promotes and encourages CNA Certification in Perioperative Nursing; encourages membership in Regional/Provincial perioperative organizations.

Nominee profile, nomination form, and two (2) letters of support must be completed by colleagues/students who are nominating the candidate (without the knowledge of that candidate). A letter of support must also be provided by the perioperative manager/supervisor. The letters of support may follow the four nominee profile sections and should explain why the candidate is exceptional giving specific examples of how the candidate meets the criteria.

Nominee profile submission and letters of support must be typed.

The name of the nominee **must be on the cover page only** to ensure anonymity during selection process.

GLORIA STEPHENS AWARD NOMINATION FORM

1. Name of Nominee:
Provincial Perioperative Group
Membership Number
Provincial Professional Association and/or Licensing Body
Membership Number
2. Mailing Address:
3. Email Contact and Phone Number:
4. Place of Employment/Position:
5. Phone Number:
6. Nominated by:
7. Mailing Address:
8. Email Contact and Phone Number:
9. References (Please include name and contact information):

(ORNAC Use Only)	
Code #: _____	Date Received: ____/____/____ <small>yy mm dd</small>
Awards Chairperson: _____ <small>(signature)</small>	
Date Submitted: ____/____/____	Approved for selection: YES <input type="checkbox"/> / NO <input type="checkbox"/>

GLORIA STEPHENS AWARD SELECTION CRITERIA GUIDELINES

The following distribution of points is to be utilized by those members making a selection for the Gloria Stephens Award, to encourage consistency and provide a base measure that represents the intent of the Award. Note: partial marks may be awarded in any sub-category.

I. EDUCATION 15/100 POINTS

- (5) Post Basic Perioperative Course
- (5) Baccalaureate Degree
- (5) Masters Degree *
- (5) Doctoral Degree *

*Note: Credit only highest degree obtained.

II. YEARS AS A PERIOPERATIVE NURSING EDUCATOR 15/100 POINTS

- (5) 0 to 5 Years
- (10) 6 to 10 Years
- (15) 11 plus years

III. SKILLS IN PERIOPERATIVE NURSING EDUCATION 40/100 POINTS

- (8) Acts as a role model, demonstrating ORNAC's *Recommended Standards for Perioperative Nursing Practice*
- (8) Displays excellence as an educator of perioperative nursing concepts, especially quality patient care and safety
- (8) Promotes and contributes to a positive team working environment
- (8) Uses innovative methods to keep students/staff engaged in the learning process; uses teaching and learning strategies that address trends and realities in perioperative nursing practice
- (8) Recognizes the different needs of the adult learner, and adapts to individual needs

IV. PERIOPERATIVE ORGANIZATION ACTIVITIES 30/100 POINTS

- (5) Keeps knowledge and skills current; attends perioperative workshops and conferences and encourages students/staff to do the same.
- (5) Promotes and encourages CNA Certification in Perioperative Nursing

(5)Encourages membership in Regional/Provincial perioperative Organizations

Participates in perioperative association (e.g. holds a position,does committee work, etc.) at:

- Local/regional/provincial/level (5)
- National/international level (10)

TOTAL: /100